

## MEMORANDUM OF DELEGATION

### CONTRACT AUTHORITY

TO: Ann Marie VanDerZanden  
Associate Provost for Academic Programs

Pursuant to Iowa State University's Contracting Authority Policy, the President of ISU has delegated to me as Senior Vice President and Provost the authority to sign agreements for educational consortia, joint educational programs, cooperative education, service learning, internship opportunities and academic instruction provided by others.

I authorize you as Associate Provost for Academic Programs to sign contracts and agreements (and renewals of existing contracts and agreements) relating to educational consortia, joint educational projects, cooperative education, service learning, internship opportunities and academic instruction provided by others, so long as such contracts and agreements utilize an ISU standard template or are otherwise in a form approved by the Office of University Counsel.

I also authorize you, in my absence and when I am otherwise unavailable in person, to sign all agreements for which I have authority if I have given oral approval for you to sign.

Your authority is limited as follows:

Agreements that require a direct expenditure of University funds must be co-signed by the Procurement Services Department.

You do not have authority to re-delegate.

This delegation shall be effective so long as you remain in your position as Associate Provost for Academic Programs unless revoked sooner by the President of Iowa State University, by me, or by my successor.

Signed this 28 day of July, 2017



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Jonathan Wickert  
Senior Vice President and Provost

cc: University Counsel